

SVKM's NMIMS Deemed-to-be University
SUNANDAN DIVATIA SCHOOL OF SCIENCE
Mumbai campus

Ph. D in Biological Science / Chemistry Program (Batch-2023)

Instruction Sheet

1. Programmes: Ph. D in Biological Science & Chemistry program

2. Eligibility and Admission Criteria

A) Ph.D. in Biological Science:

Candidates for admission to the programme shall have a Master's degree M. Sc. in Biology (Minimum 2 years Program)

OR

The Master's degree can be in any one of these subjects: Microbiology, Biochemistry, Life Science, Biotechnology, Botany, Zoology, Applied Biology, Bioinformatics, Biodiversity, Environmental Science.

OR

A degree in allied fields such as M.B.B.S., M.Pharm., M.E. / M. Tech. (Biotechnology and Biochemical Engineering).

OR

A professional degree related to Biological Sciences, which is declared equivalent to the Master's degree by the corresponding statutory regulatory body,

OR

An equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

The Master's degree should be passed with **minimum 55% marks in aggregate** OR its equivalent grade 'B' in the UGC 7 – point scale (or an equivalent grade in a point scale wherever grading system is allowed)

B) Ph.D. in Chemistry:

i) Ph.D. in Chemistry (Regular Candidate)

Candidates for admission to the Ph.D programme shall have a Master's degree M.Sc (Minimum 2 years Program) in Chemistry.

OR

The Master's degree can be in any one of these subjects: in any branch of Chemical Sciences (with Chemistry as major), Materials Science, Technology / Pharmaceutical Sciences, Biotechnology, Physics, Biochemistry or M. Pharm.

OR

A professional degree, related to chemical science, declared equivalent to the Master's degree by the corresponding statutory regulatory body.

OR

An equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions

The Master's degree should be passed with **minimum 55% marks in aggregate** OR its equivalent grade 'B' in the UGC 7 – point scale (or an equivalent grade in a point scale wherever grading system is allowed)

ii) Ph.D. in Chemistry (Part – time Professional Candidates)

Candidates for admission to the Ph.D. programme shall have a Master's degree M. Sc. (Minimum 2 years Program) in Chemistry

OR

The Master's degree can be in any one of these subjects: in any branch of Chemical Sciences (with Chemistry as major), Materials Science, Pharmaceutical Sciences, Biotechnology, Physics, Biochemistry or M. Pharm

OR

A professional degree declared equivalent to chemical sciences, declared equivalent to the Master's degree by the corresponding statutory regulatory body.

OR

An equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions

The Master's degree should be passed with **minimum 55% marks in aggregate** OR its equivalent grade 'B' in the UGC 7 – point scale (or an equivalent grade in a point scale wherever grading system is allowed)

Candidate must be a working in National laboratories / Institutes / Government / Private Organizations, nominated / sponsored by the respective employer with minimum one-year experience in related fields.

Note:

- Candidates appearing or waiting for the final year of their programme are eligible to apply. However their admission would be considered provisional, subject to their meeting the minimum eligibility criteria after their final qualifying examination results are announced.
- **The candidate must have appeared for all his subject(s) / exams before the commencement of the respective program/s of NMIMS (Deemed to be University). The examination of any of the subjects must not be held after the commencement of the respective course.** Also the candidate should be declared pass in all the above referred subjects (s) / examinations by the University where from he / she is graduating, with minimum stipulated marks in the aggregate. However, in case the candidates whose graduating University schedules the final year / semester / trimester examination/s (as applicable) during / after the commencement of the respective program, such candidates' candidature may be considered subject to NMIMS discretion.
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.
- Ph.D. Program (Regular) is full-time program, where the candidate is expected to come to campus daily. Attendance is mandatory as per prevailing rules of attendance for all the students.
- During first year of the program, all students will have to complete Pre-Ph. D. course work. On successful completion of Pre-Ph.D. course work students will be eligible to register for the Ph. D. programme.
- Candidates has to choose specialization based on specialization at Master program
- All candidates applying for Ph.D. in Chemistry (Professionals) are required to submit NOC (No objection certificate) from the employer.

3. Duration: Minimum 3 years including course work & Maximum 6 years.

4. Intake: Total Number of seats :10

- Biological Science : 5 seats
- Chemistry (Regular) : 3 seats
- Chemistry (Professional) : 2 seats

5. Online registration & Payment of Registration Fees:

- Online registration available at www.nmims.edu
- Registration Fees is non-refundable / non-transferable.

- Online Registration Fee of Rs. 2,500/- plus GST if applicable (Please refer online registration for payment details)
- Before filling the online registration form, please read all the instructions carefully mentioned in instruction sheet, important dates and Terms & Conditions given in online application form.

6. Call letter & Upload of Documents:

Candidates who are registered successfully will be called for Written Test and Personal Interview. They can check / download their call letter from login dashboard and upload below mentioned document using the link given in application form / call letter till 21st July 2023.

- Attested copies of Graduation Mark sheet (All Years) and Degree Certificate (Convocation certificate)
- Attested copies of Post-Graduation Mark sheet (All Years) and Degree Certificate (Convocation certificate)
- UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/GATE/GPAT examination or other equivalent examinations certificate (if appeared)
- Statement of Purpose (Format attached). SOP should described "Area of Research"
- Work Experience certificate (as applicable for Industry / Research Institutes / Academic Institute candidates) (If the work experience certificate is in more than one company a separate work experience certificate signed by the employer stating clearly the nature of work experience is to be submitted. The work experience certificate must contain the date of joining, designation, date of relieving (if applicable) and the level at which the designation is covered in the organization. If the current designation or the designation at the time of leaving the organization (as applicable) is/was different than the designation at the time of joining then in such case candidate must provide the copy of the appointment letter.

It is important and primary requirement to upload the mandatory documents before Entrance Test

No Candidate will be permitted to attend admission test unless he / she uploads the application along with SOP in time AND completes the selection process successfully.

7. Selection Process:

The candidate must have passed Entrance Admission Test conducted by NMIMS University.

OR

The candidate has qualified UGC-NET (including JRF) / UGC-CSIR NET (including JRF) / SLET / GATE / GPAT examination of the apex bodies in higher/technical professional education or other equivalent examination.

A) Entrance Test

Section A : 50% of Research Methodology

Section B : 50% Area / Domain Specific

NOTE: The candidate qualified in UGC-NET (including JRF) / UGC-CSIR NET (including JRF) / SLET / GATE / Teacher fellowship holder or have passed M.Phil program are exempted from NMIMS entrance test. However, they have to appear for Personal Interview.

B) Personal Interview

- Presentation based on SOP will be followed by Personal Interview
- During interview candidates are expected to discuss their research Interest / area
- Final merit list will be based on Entrance Test & Personal Interview.
- Admission offer is given as per the merit and vacancy available. WAITLISTED candidates have to check their merit list status as per the date given on the website. SELECTED candidate should upload necessary required documents and pay the full course fees at the link given in respective candidate's log-in within the stipulated given time frame. Kindly note that only those candidates who complete the process by paying fees will admitted to the program.

8. Program Fees (for information only):

Program Fees for PhD - Biological Science, Chemistry (Regular), Chemistry (Professional) candidate for 2022 Batch was Rs. 2,50,000/- per year.

Fees for current year will be intimated at the time of admission.

Scholarship are available to the deserving candidate at the time of admission. Scholarship form is available on website <https://science.nmims.edu/academics/admissions/>

The form should be submitted at following address along with the Registration Form, SOP copy, Complete RESUME, Admission Form and the Admission offer letter copy (which is available on student's dashboard):

SUNANDAN DIVATIA SCHOOL OF SCIENCE
SVKM's Narsee Monjee Institute of Management Studies,
V. L. Mehta Road, Vile Parle (W), Mumbai – 400 056, India.

- Scholarships are awarded on a yearly basis, once you are awarded with the scholarship it will continue throughout the program, subject to the satisfactory progress of candidate.
- The scholarship will stand cancelled immediately, if student is found indulging in any wrong activity.
- Application must be received along with the Registration Form / Admission form, and admission offer letter. Scholarship recipients will be notified by email of the scholarship committee's decision.
- A student will not be entitled to avail the scholarship in case of re-admission.

9. **Refund Rules:**

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following five-tier system for the refund of fees* remitted by the student.

Sr. No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission.

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: 1) The above refund rules are subject to revision as applicable

2) Candidates to refer Important Dates of the respective programme & refer refund rules mentioned in the offer letter.

10. **Important Instructions:**

- The candidate who is pursuing PhD at NMIMS University, should not take PG / PhD admission in any other University.
- During tenure of the program changing campus shall not be permitted under any circumstances after the commencement of the program.
- Candidate document/s will be verified at the time of admission (if selected) & if found not eligible, admission will be cancelled and fees will be refunded as per NMIMS refund policy.
- Candidates whose final mark sheet of the qualified examination is not available at the time of their provisional admission, is required to submit their final marksheet copy as soon as the result declared. In such case, if the candidate fail to meet the required eligibility criteria then his admission will be cancelled and the fees will be refunded as per NMIMS refund rules (even after course commencement). Candidate has to check website for all details. There will be no separate communication/email sent to the candidate.
- Admission to program is considered as “**Provisional Admission**” till all required and mandatory documents are submitted by the candidate and the same is verified and approved. If it is found that the candidate is not eligible at any stage (even after the course commencement), admission will be cancelled and fees will be refunded as per refund rule clauses even if selected/ admitted to the program.
- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website www.nmims.edu and there will be no separate mail sent.
- Canvassing in any form will disqualify the candidate.

- **For cancellation/ withdrawal of admission:** Withdrawal / cancellation means voluntary withdrawal / cancellation by candidate for any reason. Candidate has to upload cancellation form duly filled and signed, fees paid receipt copy & cancelled cheque (personal account) to mentioned link : <https://upload.nmims.edu/admission/cancellation/>
- All disputes under Mumbai jurisdiction only.

11. Contact Information:

NMIMS Admission / Application / Technical related queries:

- (a) Toll Free No: 18001025138 – Monday to Saturday (Except public holidays)
- (b) For any support and assistance kindly login to dashboard & raise query in my query section